



RECORDS MANAGEMENT AND INFORMATION PRACTICES
10920 WILSHIRE BOULEVARD, 5TH FLOOR
LOS ANGELES, CALIFORNIA 90024-6302

VIA EMAIL

March 16, 2018

Mr. Joel Bellman
Society of Professional Journalists
Email: bellman.spjla@gmail.com

RE: Public Records Request - PRR # 18-5461

Dear Mr. Joel Bellman:

The purpose of this letter is to confirm that UCLA Information Practices (IP) continues to work on your public records request dated March 7, 2018, herein enclosed. As allowed pursuant to California Government Code section 6253(c), we require additional time to respond to your request, due to the following circumstance(s):

- The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request.
- The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in the request.
- The need for consultation, which shall be conducted with all practicable speed, with two or more components of the agency having substantial subject matter interest therein.
- The need to compile and/or extract data.

IP will respond to your request no later than the close of business on March 29, 2018 with an estimated date that responsive documents will be made available.

Should you have any questions, please contact me at (310) 794-8741 or via email at rbaldrige@ucla.edu and reference the PRR number found above in the subject line.

Sincerely,

A handwritten signature in cursive script that reads 'Robert Baldrige'.

Robert Baldrige
Manager, Records Management & Information Practices
(310) 794-8741 | (310) 794-8961 (fax) | records@ucla.edu

Enclosure